

OFFICE OF THE DY DIRECTOR OF EDUCATION  
DISTT SOUTH:DEFENCE COLONY:NEW DELHI  
(ZONE S-25)/

NO.F.EO/Z-S-25/2002/5261

Dated: 26.9.02

To

✓ The Manager,  
Cosmos School,  
Harsh Vihar,  
Hari Nagary Pt-III,  
Jait Pur, New Delhi-44.

SUB: Upgradation of school from Middle to Secondary level  
w.e.f. session 2002-2003 without aid under Rule-52 of  
DSER,1973.

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Sir,

With reference to your application on the above cited subject I am directed to convey the approval of the Director of Education for upgradation of the school from Middle level to Secondary level w.e.f. 2002-2003 without aid subject to the following terms and conditions and in accordance with Rules of DSER,1973.

1. That the school shall abide by the provisions of Delhi School Education Act & Rules,1973 and as well as the instructions by the Director of Education from time to time.
2. That the school shall admit students without any discrimination of religion, race, caste or place of birth as per norms of the Deptt.
3. That the school shall appoint full-time qualified and eligible staff as per the norms of the deptt.
4. That the school shall equip the science lab. as per the norms of the deptt. and suitable facilities for practical work shall be provided to the students.
5. That a proper Library shall be established and facilities for reading room shall also be made available for students as well as teachers. Books as per the ratio of 10 books per student may be provided.
6. Adequate sports material shall be purchased and made available to the students immediately.
7. That the school shall strictly abide by the provision of DSER,1973 and payment will be made as per section-10(1) of DSER,1973 read with 126 of the rules to all the employees by crossed cheque.
8. That the enrolment in each section shall not accede the number of students calculated 10 sq.ft. per student for the



available floor area of the class-room and the school shall provide adequate and sufficient accommodation as per the norms of the Directorate of Education, Delhi in each class.

9. That the school shall dispense with the services of unqualified and over-age staff, if any immediately.
10. That the Govt. nominees on the managing committee is to be constituted as per the approved scheme of managing committee which will be asked for immediately.
11. That the managing committee of the school shall not enhance the fees during the ensuing academic session without the prior approval of the Director of Education.
12. That all the facilities prescribed under rule-50 & 51 of the DSER, 1973 shall be made available to the students.
13. That the managing committee shall regulate the functioning of the school strictly in accordance with the provisions of the act and rules of DSER, 1973.
14. That the arrangement of good drinking water shall be made available to all the students/teachers and sanitary facilities shall also be provided to the students/teachers.
15. That the managing committee of the school shall create a reserve fund equivalent to three months salary of the staff or rupees one lakh plus rupees eighty per student whichever is less in a joint account in the name of Dy. Director of Education (South) and the Manager of school in a nationalized bank within three months.
16. Proof to this effect that the staff has been appointed as per Recruitment Rules shall be provided to the Education Officer for verification.
17. That the school shall not run any unrecognized class or any other activities within the school premises and all the recognized classes shall be run at one place at the above said address only.
18. That the copies of the appointment letter issued to the staff shall be provided for verification.
19. Arrears of pay and allowances arising due to pay fixation of Fifth Pay Commission's recommendations remaining unpaid shall be paid immediately.
20. Prudent fund register is to be maintained and cash book shall be completed and shown to the Education Officer of the Zone for verification from time to time.
21. That the violation of any instruction/orders/conditions/rules and regulations of the deptt. shall lead to the withdrawal of recognition of the school and class-IX shall not be open without any prior approval of Director of Education.
22. That the school building does have the sanctioned plan passed by the local authority. Recognition has been granted to the school owing to the demand of the school in the area and as such this recognition is without prejudice to the claim regularization of the school building or its demolition on account of the structure being unauthorized and in that event

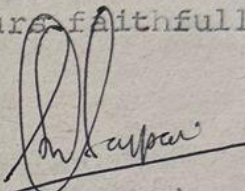


this Directorate may be intimated to make alternative arrangement for the students studying in the school.

23. That the school shall comply with the directions given by the Hon. Supreme Court regarding the arrangements made for transportation of school students to and from school including those relating to the eligibility of the driver and the conductor, the condition of the bus, the number of children to the accomodated etc.

24. That a report of the fulfillment of the above conditions giving the extent to which each condition has been fulfilled shall be sent to the Education Officer from time to time.

Yours faithfully,



(B.N. BAJPAI)

BY DIRECTOR OF EDUCATION  
DISTT SOUTH:N.DELHI

NO.

DATED:

COPY TO:

1. R.D.(South), Old Sectt., Delhi
2. JDE(Planning), Old Sectt., Delhi
3. DDE(CW), Old Sectt., Delhi
4. DDE(Act), Old Sectt., Delhi
5. P.A. to D.E.
6. Office copy

(B.N. BAJPAI)  
DDE(S)